

IN ATTENDANCE:

Erica Phillipson
Adeline Rooney
Erin Cullen
Pearl Aday
Tracy Murphy
S. Miria Jo
Bianca Sapetto
Michelle Ramos

Approved Minutes from last meeting.

ART ROOM:

- Topanga Library wants to donate art and music books for art room-S. Miria Jo will be contact.
- Brainstormed ideas for art room wish list and how to promote our needs to the community.
- Thank families who have donated in Friday Focus. Possibly use VAPA notecards and hand write thank you notes.
- Tracy: spoke with Mr. Gediman regarding Art Supplies. LAUSD might have some surplus. Need to request money from TEP for anything not purchased off our wish list.
- Use "Donors Choose"- like a wish list but people can post to their own Facebook pages. It expands and allows for more people to get involved to donate.
- Look into purchasing contact paper for tables so we don't ruin surfaces-Erica to research brands and costs.
- Plan a Prep and Polish day for Art Room to adjust tables etc. and get the room clean and set up.
- TV in Art Room connects to iPads. The room can possibly have its own iPad? Request on Donors Choose?
- S. Miria Jo to keep in touch with Shannon for donated Art Room supplies and old historical photographs of Topanga Elementary.
- Tracy to coordinate with Art Trek and teachers: Every month-Delegate Art Room decor to each grade. Rotate.

- Tracy to investigate Visual Art Teacher position-what are curriculum standards/requirements and guest artists requirements? Will also be researching salaries.
- Gather List of potential hires for Art Teacher position. S. Miria Jo to enter resumes into google drive.
- Tracy to figure out Teacher hiring protocol.

ADDITIONAL POINTS ADDRESSED:

- Adeline to share all google drive docs to Topanga Vapa google drive.
- Tracy to ask a Curriculum teacher rep to join our next meeting.

Committee has agreed to read through California standards for curriculum in the visual and performing arts. We can research whatever grade level our kids are at.

- TEP Mtg: Tracy, S. Miria Jo attending.
- Leadership Mtg: Tracy, Michelle attending.

NEW IDEAS:

- Art as every day lunchtime option. Maybe get help from the 5th graders to organize.
- Musicians (jazz or something mellow to calm the kids) to play on the stage during lunch on a monthly basis. (Volunteer based.)
- Need to work on acoustics in auditorium.

VARIETY SHOW:

- Oct 26 art submission deadline- Lisa Davis (curator) needs help to log artwork.
- Tracy to input volunteer contact info from Back to School Night. Hopefully enlist them to help volunteer for Show.
- 27 acts officially booked. Just over a 2 hour show with a 15 minute intermission.
- Need to set up Concession stand-Pearl and Michelle to donate tables and Pop up Tents. Tracy to ask TEP about popcorn machine and food/drinks to sell. Bulk glow items to sell. Flowers-Suzannah Tackett? Sell items from the Spirit Shack? (Tracy to ask if possible.)

- Entry- need ushers with flashlights to guide people to entry at bottom of hill. Glow in the dark tix or bracelets or hand stamps for entry at auditorium. Erin to ask alumnae to help usher event.

- Tracy to ask TEP for guidance on cost of admission.

- Raffle items? Show tickets as the prize. Middle School alumnae to sell tickets. Tracy to ask TEP for guidance.

- Work out Rehearsal times with Gediman
Proposed Times-Michelle to email Gediman.
Monday Tech and Dress (3-8/9pm)
Thursday Dress full run through of show (2pm-8/9pm)
Friday Show (3pm-10pm)
Confirm seats
Ask about Black Out options in auditorium

- Tracy to ask for a TEP rep to be present to take ticket sale money on night of.

- S. Miria Jo to handle pre-sale operation.