



Dear Friend,

Topanga Elementary Charter School is a public elementary school located in Topanga Canyon. The school is supported by Topanga Enrichment Programs (TEP), a registered 501(c)(3) non-profit, volunteer-run organization. Without TEP's support, Topanga Elementary would not have many of its essential programs. TEP is holding its annual Auction on May 4th, 2019. On behalf of the TEP, we are soliciting donations from our friends in the business community for this special event.

With your generous donations, TEP will continue to provide:

- Instructional Aides
- Science Teacher
- Art Program & Art Supplies
- Physical Education Program
- Theater Program
- Computer Equipment
- Supplemental Classroom Supplies

100% of your support goes to Topanga Elementary children. All contributions are 100% tax-deductible. (Federal Tax ID: #95-3924671.) Our website: <https://www.topangaelementary.org/>.

You can mail or drop-off your donation directly to the school, or to the TEP mailing address below. Please also feel free to contact us to have the item(s) picked up. If you are able to take part in our fundraising effort, a receipt will be mailed to you after the auction in May acknowledging your contribution.

You can send your donation to:

**Topanga Elementary Charter School
Attn: TEP Auction
22075 Topanga School Rd
Topanga, CA 90290**

We truly hope that you will be a part of our special event! If you have any questions, please reach out to us.

Sincerely,

Sarah Gottlieb, Solicitations Chair
auction@topangaelementary.org

Sean Colgin, Auction Chair
marketing@topangaelementary.org