

Topanga Enrichment Programs
Minutes
February 9, 2021

Call to Order – Time: 7:05pm

Present

Fuji Whittenburg
Mike Burke
Kathleen Beegle
Tracy Murphy
Casey Engelhardt
Kristine Sloan
Miria Jo
Kelly Young
Dr. A
Kevin Kassebaum

Updates

Financial Updates:

Giving Fund currently at 97% of budgeted annual total expected, approx \$60k from hitting our budget goal for the year.

Giving Fund is the main source of this year's budget given COVID. Communications to parents and local community will continue into 2021

During the school year, additional \$6800 to TEP via Fundraisers

Super Bowl Squares brought in \$1800 to TEP

Budgeted payroll expenses higher than projected due through school year.

Proposal to keep projected school year costs as is and revisit during March TEP Board meeting

Upcoming Fundraisers

Farm Fresh To You- 10% new subscriptions using school code to TEP. Checks issued 2x/year (February and August).

Coyote Run- Kelly/Fuji/Mike to draft communication, website, prizes. Pledges will benefit TEP.

Launch February 15-March 5.

Spring Auction (online silent auction)- (Casey/Sean)- Suggestion to survey parents regarding format options via Parent Square. Will help determine if this is a longer duration silent auction or more of an evening event. Timing- aim for early May

Read-a-thon- pick a date/create flyer (Kathleen B.)

Spell Check (Mike Burke)- aiming for mid-April timing. Suggestions for teachers to can incorporate it into lesson plans.

Kathleen testing potential Parent fundraiser virtual wine tasting

Principal Update: (Mr. K)

Planning and preparations to reopen school in progress

Social-emotional development & online engagement

Aides & classroom allocation still being assessed

Upcoming Principal / Student connection events including building community events, options for students to interact virtually (potentially over lunch)

Targeting marketing for prospective students

Virtual school promotional ideas (Mike Burke/Miria Jo)

Teacher update: (Dr. A)

Biggest Little Farm Movie received well with 5th grade students; planning for additional delivery more broadly. Mike Burke volunteer to edit as needed for broader distribution.

Upcoming: Vocabulary Parade, Earth week online festival

VAPA-

Continuing with "Passion Projects" and re-thinking to launch grade-specific Parent Community- parent performances

Science-

Planning for Science Fair- April 29th or 30th tentative dates

Astronomy Night- May 26th

Signage for native plant garden; idea to have 5th graders participate as part of legacy gift

Adjourn: 8:30PM