

**Topanga Enrichment Programs  
Minutes  
December 8, 2020**

1. Call to Order – Time: 7:06pm

**2. Present**

Kristine Sloan  
Shawn Pereira  
Sean Colgin  
Fuji Whittenburg  
Stephanie Lackenby  
Mike Burke  
Kathleen Beegle  
Kelly Young  
Dr. A

**3. Updates**

**Financial Updates:**

- Giving Fund currently at 80% of budgeted annual total, \$14k net income
- Giving Fund is the main source of this year’s budget given COVID. Communications to parents and local community will continue into 2021
- Rocco’s Fundraiser \$500 profit will be contributed to TEP budget (Party Book)
- Art Fundraiser- \$300 profit will be contributed to TEP budget (Party Book). We have the option to extend the deadline.

**Teacher update: (Dr. A)**

- Planning for Jumprope for Heart in February – date pending
- Planning for Biggest Little Farm Movie to help kids see positive ways to impact the environment/ potential to share with broader Topanga school community
- 5<sup>th</sup> Grade has hired 2 Aides

**VAPA-**

- Art Fundraiser- profit will be contributed to TEP budget (Party Book) and we have the option to extend the deadline.
- Passion Project Video update.

**Science-** Science Committee scheduled for Friday, December 11- discuss possibilities this year with continued remote learning environment.

**4. Fundraising Discussion**

- Jingle Grams- similar to “Boo Grams”. Stephanie to lead this

- Virtual Coyote Run- initial discussion this week with Fuji/Kelly. Current thinking that this will happen post the holiday break. Kelly to draft initial communication.
- Holiday Photos w/ Miriam Geer- 20% of fee for private holiday photo sessions to go to TEP. Waiting on stats. School picture day will be moved to 2021.
- Spring Auction – Fuji to find dates

#### **5. Communications**

- Four main channels of communications: Parent Square, Room Parents, Kevin- Friday Focus, Monday Assemblies
- Brainstorm for improving parent/ teacher engagement. Still finding it difficult to engage as many parents during this remote learning environment.
- Members of TEP Board have been joining zoom calls with the various classrooms.

Adjourn: 8:20PM