



**TEP BOARD MEETING
TOPANGA ELEMENTARY CHARTER SCHOOL
Topanga, CA.**

MEETING MINUTES

**Date: March 11, 2019
Time: 7:00 PM – 9:00 PM
Location: Topanga Elementary Charter School Room 8**

TEP Board Members 2018-2019

Stefanie Becker, President
president@topangaelementary.org

Stephanie Lackenby, Controller
controller@topangaelementary.org

Ofer Sapir, Digital Chair
digital@topangaelementary.com

Sean Colgin, Marketing & Promotions Chair
marketing@topangaelementary.org

Bill Murray, Secretary
secretary@topangaelementary.org

Diego Diment, Treasurer
treasurer@topangaelementary.org

Fuji Whittenburg - Member at large
Richard Singer - Member at large
Renee Meriste - Member at large
Heather Tehrani - Member at large
Holden Burkons – Member at large

TEP Board Members in Attendance for October 4, 2018

Stefanie Becker
Bill Murray
Ofer Sapir
Holden Burkens
Sean Colgin



Fuji Whittenberg

Other Attendees

Julianne Gorman
Christine Sloane

Board Members Not in Attendance

Rich Singer
Heather Tehrani
Renee Meriste
Diego Diment

A Quorum was present for the entire meeting.

I. Meeting Introduction and Agenda

- A. TEP Meeting Agenda
- B. TEP Meeting

II. Overview

- A. Overview and Updates
 - a. Financial Update
 - b. Giving fund is about \$240,000 YTD and more to collect from the parents set up with monthly contributions. We are \$12,00 ahead of last year. TEP will send a reminder email out to families that haven't contributed to TEP yet with the link to donate; mailer to the community to encourage donations, remind families what TEP pays for.
- B. No minutes from last meeting to approve
- C. Yearbook
 - a. Julianne Gorman gave update on status of yearbook preparation and sales.
 - b. Content was discussed including photos, written content, etc.
 - c. June 5,6,7 will be Yearbook sales
 - d. Last year the Yearbook generated \$2,800. JG expects to increase that by perhaps \$1,000.
- D. Auction – Sean Colgin
 - Auction fundraiser set for May 4 at 5:00 P.M.
 - Site choice still pending though leaning toward Trust ranch off of Hillside. A group of TEP members will go and visit the site with Sean.
 - Sean will add this to Website Calendar
 - Site will require shuttles to and from Site.

- There will be an online auction and live auction.
- Once visit occurs Sean will report back on final location decision.

E. TETA Update/S.Becker

- VAPA will send survey out to parents to gather information about art teacher preferences.
- There is questioning about payment for an art teacher or going back to older system. How to spend money wisely for best results is still in discussion. Could pay for teacher?
- VAPA will bring in “Storytellers” an interactive event
- VAPA has about \$25-\$30K in reserve
- Talent show made about \$2,500 this year.
- The Play spent \$17K/Made an additional \$12K without tickets sales in the mix.

F. Leadership meetings

- Curriculum Meeting and Art teacher discussed
- Math, history, science through art courses was discussed.
- There will be a leadership meeting the week of March 17.?
- The teachers would like an added position for an interventional position, but this position might be a very expensive proposition.

III. Other Fundraisers

- Readorama. Renee was leading this but thus far nothing has happened. It seems that this event may cancel.
- Spelling Check
- Math

IV. Next Steps

- A. Next Meeting – Tuesday, April 8, 2019
- B. Board Elections need to take place in May. Team should look for potential new Board members starting in April.

Meeting Minutes by Bill Murray

End of Meeting.

